



The International Community Corrections Association (ICCA) ICCA molds future leaders by offering college students with valuable experience in the field of community corrections. The ICCA Internship Program gives college students the opportunity to receive hands-on experience working in a professional nonprofit setting. Our program exposes students to policy advocacy, legislative tracking, event reporting, skills development, project assistance, research and business administration. We encourage individuals with a strong interest in community corrections to submit a resume and cover letter for review.

Primary Responsibilities:

- Researching best practices in the community corrections field (38 issue areas)
- Maintaining the database of best practices for the newly revamped website
- Regularly updating the ICCA Facebook page with current news and reports from the field
- Monitoring and analyzing legislation related to community corrections
- Responding to letters from inmates prior to release and parole
- Serving as an ICCA liaison by attending various Capitol Hill hearings and meetings
- Writing briefings from events to be included in the monthly newsletter
- Assisting in the preparation of the ICCA Annual “Doing What Works” Research Conferences and the Community Corrections Policy Forums
- Performing general administrative duties, such as answering telephone, updating member records, and mailing membership solicitations and welcome packets

Interested Undergraduate Majors:

Criminal justice Political Science Administration or related fields
Nonprofit management Public Policy Studies

Required Skills:

Exceptional verbal and written communication skills; Ability to work independently and learn quickly; Varied computer skills a plus.

This is an unpaid internship but college credit is available. The position is flexible and can be full-time or part-time. We are recurrently recruiting for the winter, spring, fall and summer semesters.

All resumes and cover letters can be submitted to Awet Sellers by e-mail at ASellers@ICCAweb.org or by fax at 301-585-6094.